**SECURE OWNERS MEETING TASK LIST**

Wednesday, April 5, 2017

**12 Civic Center Plaza,**

**Orange County Clerk-Recorder Offices**

11:00 AM

1. DOJ’s issue with SECURE’s User Authentication Method
	1. Informed Owners that Orange County had a conference call with the DOJ on Thursday 4/30/17. The meeting included Todd I, Chris Rodgers and Joe Dominic of the DOJ; and Dana, Susie and Patrick from OC. OC explained SECURE’s current user authentication method; and the DOJ was satisfied that the current user authentication “met the intent of the State regulations”. Informed Owners that that based on this information the DOJ would be sending out a letter rescinding the previous DOJ letter and approving the latest SUB Modification. Based on this information there was no additional directions from the Owners on this item.
2. SECURE COOP and Disaster Recovery Plan
	1. San Diego is taking the lead on the DR recommendation and indicated the DR Committee will have their first meeting next week. The group will identify various DR options along with associated costs.
3. Data Analytic/SECURE Performance Measures
	1. Development staff recommends posting the proposed data analytics on the Administration Section of the SECURE website, which make it easier to provide real-time data as well as provide needed security of the network. Owners concur. The new data analytics will be posted when the latest SECURE update is approved. No more direction from the owners on this item.
4. LA County Maintenance Contract
	1. The SECURE Maintenance contract has been reviewed by both LA and OC County Counsels, and both County Counsels agree with the language. Orange County will agendize the contract for the next available BOS meeting.
5. SECURE Partners Proposed Pricing Options
	1. Owners discussed charging Partner Counties based on their total number of annual recorded documents for the previous calendar year.
	2. Owners directed staff to prepare a table for the next owners meeting showing the total annual recordings of each partner county as well as the expiration dates of their partner agreements.
6. SECURE Budget
	1. OC provided a financial handout containing current years SECURE costs and year-end projections. No additional direction from Owners on this item.
7. Miscellaneous
	1. No additional items
8. Next SECURE Owners Meeting
	1. LA to coordinate next owners meeting in conjunction with the CACEO Conference in July at Lake Tahoe.